**DRAFT**

**Minutes of the Retail Market Subcommittee (RMS) Meeting**

**ERCOT Austin – 8000 Metropolis Drive (Building E), Suite 100 – Austin, Texas 78744**

**Tuesday,** **September 9, 2025 – 9:30 a.m.**

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|  |  | |  |
| Attendance |  | |  |
| *RMS Representatives:* |  | |  |
| Arnold, Jonathan | APG&E | | Via Teleconference |
| Bevill, Rob | Texas-New Mexico Power Company (TNMP) | |  |
| Blakey, Eric | Pedernales Electric Cooperative (PEC) | |  |
| Burke, Tom | RWE Clean Energy, LLC (RWE) | |  |
| Doerrfeld, Mindy | Tenaska Power Services (Tenaska) | |  |
| Gardner, Clint | Lubbock Power & Light (LP&L) | | Via Teleconference |
| Ghormley, Angela | Calpine Corporation (Calpine) | | Via Teleconference |
| Hemes, Connie | South Texas Electric Cooperative (STEC) | | Via Teleconference |
| Keefer, Andrew | Denton Municipal Electric (DME) | | Via Teleconference |
| Kueker, Dan | Mid-South Electric Cooperative Assoc. (Mid-South) | | Via Teleconference |
| Lyles, Doug | Bryan Texas Utilities (BTU) | | Via Teleconference |
| Macias, Jesse | AEP Service Corporation (AEPSC) | | Alt. Rep. for Bill Snyder |
| McKeever, Debbie | Oncor Electric Delivery (Oncor) | |  |
| Patrick, Kyle | Reliant Energy Retail Services (Reliant) | |  |
| Perez, John | CPS Energy | | Via Teleconference |
| Pokharel, Nabaraj | Office of Public Utility Council (OPUC) | | Via Teleconference |
| Schatz, John | Vistra Operations Company (Vistra) | |  |
| Schmitt, Jennifer | Rhythm Ops | | Via Teleconference |
| Scott, Kathy | CenterPoint Energy (CNP) | |  |
| Wilson, Frank | Nueces Electric Cooperative (NEC) | | Via Teleconference |
|  |  | |  |
| The following proxy was assigned: | | | |
| * Amir Khan to Jennifer Schmitt | | | |
|  |  | |  |
|  |  | |  |
| *Guests:* | |  |  |
| Ainspan, Malcolm | |  | Via Teleconference |
| Amber, Apodaca |  | | Via Teleconference |
| Baiza, Elizabeth | LP&L | | Via Teleconference |
| Birdseye, Stuart | Denton Municipal Electric | | Via Teleconference |
| Bonde, Vrushal | TNMP | | Via Teleconference |
| Butler, William | LP&L | | Via Teleconference |
| Cardenas, Rita | AEP | | Via Teleconference |
| Chris, Rowley |  | | Via Teleconference |
| Compton, Dawn |  | |  |
| Doehring, Lee |  | | Via Teleconference |
| Dollar, Zachary | Public Utility Commission of Texas (PUCT) | |  |
| Donovan, Troy | Oncor | |  |
| Earnest, Melinda | AEP Texas | |  |
| Fails, Heather |  | | Via Teleconference |
| Fernandez, Tomas | NRG | |  |
| Fraire, Susana | LP&L | | Via Teleconference |
| Gibbs, Dale | Just Energy | | Via Teleconference |
| Gomez, Laura | LP&L | | Via Teleconference |
| Guerrero, Jazz | LP&L | | Via Teleconference |
| Hansen, Matt | Gexa Energy | | Via Teleconference |
| Jones, Monica | CNP | | Via Teleconference |
| Kent, Esther |  | | Via Teleconference |
| Khanmohamed, Mansoor | BP | | Via Teleconference |
| Kueker, Dan |  | | Via Teleconference |
| Lee, Jim | CNP | |  |
| Levine, Norman |  | | Via Teleconference |
| Lotter, Eric | Gridmonitor | | Via Teleconference |
| Mardis, Myranda | LP&L | | Via Teleconference |
| Matthew, Hansen |  | | Via Teleconference |
| McElroy, Randall | OPUC | | Via Teleconference |
| Meazle, Melenda |  | | Via Teleconference |
| O'Flaherty, Andrea |  | | Via Teleconference |
| Ortiz, Krista | LP&L | | Via Teleconference |
| Pak, Sam |  | |  |
| Perez, Yvette | OEUS | | Via Teleconference |
| Pliler, Steve | Vistra | |  |
| Rasmussen, Erin | AEP | |  |
| Reedy, Nick | CimView | | Via Teleconference |
| Rico, Guillermo | CPS Energy | | Via Teleconference |
| Rochelle, Jennifer | CES | | Via Teleconference |
| Sandidge, Clint |  | | Via Teleconference |
| Smith, Carla |  | | Via Teleconference |
| Solanki, Pratisha |  | | Via Teleconference |
| Taipalus, Darice |  | | Via Teleconference |
| Thomas, Shane | Shell Energy North America (SENA) | | Via Teleconference |
| Townsend, Paul | Texas Competitive Power Advocates (TCPA) | | Via Teleconference |
| Valdez, Viviana | LP&L | | Via Teleconference |
| Wade, Jim | Customized Energy | | Via Teleconference |
| Walcott, Gary | TNMP | | Via Teleconference |
| Wall, Kim |  | | Via Teleconference |
| Wiegand, Sheri |  | |  |
| Withrow, Kent |  | | Via Teleconference |
|  |  | |  |
| *ERCOT Staff:* |  | |  |
| Boren, Ann |  | | Via Teleconference |
| Callender, Wayne |  | | Via Teleconference |
| Clifton, Susan |  | | Via Teleconference |
| Gonzales, Nathan |  | |  |
| Hanna, Mick |  | |  |
| Michelsen, Dave |  | | Via Teleconference |
| Morales, Elizabeth |  | |  |
| Raish, Carl |  | |  |
| Ramthun, Eli |  | | Via Teleconference |
| Sills, Alex |  | | Via Teleconference |
| Troublefield, Jordan |  | |  |
| Zhang, Chunliang |  | | Via Teleconference |

*Unless otherwise indicated, all Market Segments were present for a vote.*

Debbie McKeever called the September 9, 2025 RMS meeting to order at 9:30 a.m.

Antitrust Admonition

Ms. McKeever directed attention to the ERCOT Antitrust Admonition, which was displayed.

Agenda Review

Ms. McKeever reviewed the agenda.

Approval of RMS Meeting Minutes (see Key Documents)[[1]](#footnote-2)

*August 5, 2025*

Ms. McKeever reviewed the August 5, 2025 RMS Meeting Minutes and noted that there were no objections to including this item on the [Combined Ballot](#Combined_Ballot).

Technical Advisory Committee (TAC) Update

Ms. McKeever encouraged Market Participants to stay abreast of updates regarding Real-Time Co-Optimization (RTC), which is scheduled to go live in December 2025.

*Biennial TAC/TAC Subcommittee structural and procedural review*

Ms. McKeever reviewed the RMS changes presented at the August 12, 2025 TAC Biennial Review, including the merger of the Profiling Working Group (PWG) with the Texas Standard Electronic Transaction (Texas SET) Working Group. Kyle Patrick inquired about what recommendations have been made by TAC regarding in-person vs. Webex only meetings and noted that the new working group would prioritize keeping the existing scheduled meeting dates. Ms. McKeever responded by stating that the decision to schedule in-person vs. Webex only meetings is at the discretion of working group and taskforce leadership. Ms. McKeever also emphasized the importance of keeping regularly scheduled meetings once the schedule for the year has been submitted.

ERCOT Updates (see Key Documents)

*Flight Update*

Dave Michelsen presented Test Flight 1025 preview and details.

*Retail Projects Update*

Mr. Michelsen provided a verbal update of the Retail Projects. He noted that there are several projects in the pipeline, most of which are focused on systems not directly impacted by larger projects not in an execution phase. Mr. Michelsen stated that the first project likely to have a market impact is the MarkeTrak Application Programming Interface (API) rewrite project, and noted that the timelines for the retail projects have not been finalized. Kathy Scott inquired about the market impact regarding the Technology Working Group (TWG) Public Website Security Hardening. Mr. Michelsen offered to have ERCOT Staff provide updates and encouraged participants to sign up for the TWG Listserv to receive TWG meeting agendas. Participants had questions regarding timing of the various projects and discussed the process by which relevant items from TWG are relayed to RMS. Sheri Wiegand suggested adding an item to the October 7, 2025 Texas Data Transport and MarkeTrak Systems (TDTMS) agenda regarding the timeline of upcoming retail projects.

*Information Technology (IT) Report*

Mick Hanna provided a summary of the IT Report. Mr. Hanna noted that his team was still in discussion with Help Desk to improve the process of communication for incidents submitted by Market Participants. Ms. Wiegand noted that the ServiceNow ticket submission issue would be another item on the October 7, 2205 TDTMS agenda.

*Quarterly and Annual Demand Response (DR) Surveys*

Carl Raish provided an overview of the Quarterly and Annual DR Surveys. Mr. Raish noted that Nodal Protocol Revision Request (NPRR) 1291, Modify Annual Demand Response Report Posting Date and Include Language to Address PUCT SUBST. R. 25.186, will improve the process for Retail Electric Providers (REPs). In response to a question regarding increased errors in Q2, Mr. Raish responded by stating that he did not have a definitive answer but suggested that REPs could shrink the participation date period when submitting Electric Service Identifiers (ESIIDs), which would likely fix the error.

Revision Requests Tabled at RMS (see Key Documents)

*Retail Market Guide Revision Request (RMGRR) 182, Related to NPRR1264, Creation of a New Energy Attribute Certificate Program*

Ms. McKeever explained that, because Protocol Revision Subcommittee (PRS) has yet to resolve NPRR1264’s language discussion, RMGRR182 will remain tabled at RMS.

NPRR1264, Creation of a New Energy Attribute Certificate Program (see Key Documents)

RMS took no action on NPRR1264.

Texas SET Working Group (see Key Documents)

Mr. Patrick reviewed Texas SET activities. Ms. McKeever noted that the new acronym for the joint Texas SET/PWG working group might conflict with the South Texas Project (STP) Nuclear Power Plant. She recommended that leadership come up with an alternate acronym.

*2026 Flight Schedule*

Mr. Patrick presented the 2026 Flight Schedule for RMS consideration. Ms. McKeever noted that there were no objections to including the 2026 Flight Schedule on the [Combined Ballot](#Combined_Ballot).

Texas SET Change Control Request for Approval and Non-Emergency for Future Texas SET Release

*TXSETCC 2025-855: Clarifying the 810\_02 BIG08 data element by adding language for Original (00), Cancellation (01) and Replace (05) Invoice due date(s) that corresponds with the TDSPs’ Tariff Section 4.4.5 REMITTANCE OF INVOICED CHARGES*

Mr. Patrick stated that Texas SET recommends RMS approve TXSETCC 2025-855 as non-emergency for a future Texas SET release. Ms. McKeever noted that there were no objections to including this item on the [Combined Ballot](#Combined_Ballot" \o "Combined Ballot).

Combined Ballot

**Tom Burke moved to approve the Combined Ballot as follows:**

* **To approve August 5, 2025 RMS Meeting Minutes.v2 as presented**
* **To approve the 2026 Flight Schedule as presented**
* **To approve Texas SET Change Control 2025-855 as presented as non-emergency and for future Texas SET release**

**Mr. Patrick seconded the motion. The motion carried unanimously.** *(Please see ballot posted with Key Documents)*

Retail Market Training Task Force (RMTTF) (see Key Documents)

Tomas Fernandez reviewed RMTTF activities. Mr. Fernandez reminded participants of the Webex MarkeTrak Training on September 24, 2025 and noted that in response to high demand, the attendance capacity was raised to 75 participants.

Profiling Working Group (PWG) (see Key Documents)

Sam Pak reviewed PWG activities. Ms. Scott expressed concern whether a 99 percent validation rate was high enough. Ms. Wiegand noted that there had been previous discussions on the topic beforehand and that the conversation was best suited for PWG. Mr. Pak noted that the Load Profiling Guide has default recommendations, which PWG has met, but agreed with providing the most accurate data to the market. Jennifer Schmitt affirmed Ms. Wiegand’s comments and emphasized the importance of accuracy in the reported validation rate. Mr. Raish recommended adding profiling types to the report to include whether

a customer has a battery due to ERCOT’s increased interest in Distribute Energy Resources (DERs). Ms. McKeever noted that the issue could be further explored at the Texas SET Working Group.

TDTMS Working Group (see Key Documents)

Mr. Pak reviewed TDTMS Working Group activities.

Other Business (see Key Documents)

*2026 Block Schedule*

Ms. McKeever noted that the 2026 RMS Block Schedule is now posted to the RMS landing page.

*Posting of Winter Load Shed Table*

Ms. McKeever informed participants that ERCOT has sent the notification that the winter Load shed table has been posted.

*Joint Transmission Distribution Service Providers (TDSPs) Discussion to Clarify Advanced Metering Systems (AMS) Data Practices Responses to Question 3A*

Ms. McKeever reviewed the Joint TDSPs Discussion to Clarify AMS Data Practices Responses to Question 3A. Ms. Wiegand asked a clarifying question related to timing differences between when a REP of record update is sent to Smart Meter Texas (SMT) and when the transaction is completed. Laura Gomez confirmed that such a discrepancy is a possibility. Ms. McKeever requested that all changes be accepted in the document and that it be posted to the RMS landing page.

*SMT File Transfer Protocol Secure (FTPS) and API Security Project Implementation*

Andrea O’Flaherty reported that her team had upgraded and implemented new security protocols for FTP and API as of 8/23/25. Mr. O’Flaherty announced that the final call for action for any Market Participants who haven’t transitioned to do so by 9/13/25, reported that 90 percent had transitioned as of 9/9/25, and stated that they anticipated a 97 percent transition completion rate.

*AEP Texas 2025 Competitive Retailer (CR) Workshop*

Jesse Macias reminded participants that the AEP Texas 2025 CR Workshop will take place on October 29 and 30, 2025.

*Texas-New Mexico Power (TNMP) 2025 CR Workshop*

Rob Bevill reminded participants that the TNMP 2025 CR Workshop will take place on September 30 and October 1, 2025.

Adjournment

Ms. McKeever adjourned the August 5, 2025 RMS meeting at 12:37 p.m.

1. Key Documents referenced in these minutes may be accessed on the ERCOT website at: <https://www.ercot.com/calendar/09092025-RMS-Meeting> [↑](#footnote-ref-2)